

Complaint Policy

NPC College of Arts + Design provides an opportunity for students to make complaints in a fair and equitable manner.

The policy applies to all NPC College of Arts + Design students who are currently enrolled or were enrolled prior to the submitting their concern to the Principal or On site administrator. Any complaint received verbally or written is dealt by Principal or on-site administrator. When complaint involve another person, Principal set up meeting with both concerned persons separately.

Complaint can be filed using Complaint Form available at reception or from any staff member of NPC College of Arts + Design.

Principal or On site administrator makes note of meetings with both persons and try to resolve it, in case it is not, dispute resolution policy will come in effect. When complaint is about a service, Principal makes written notes and issues specific notices to concerned staff so that complaint is fully addressed.

All stakeholders of NPC College of Arts + Design must comply with code of conduct policy.